

# OTTAWA COUNTY ROAD COMMISSION

## Regular and Committee of the Whole Meeting

December 11, 2014

The Committee of the whole of the Board of County Road Commissioners met on Thursday, December 11, 2014 and called to order at 8:30 A.M. by Chairman Bird.

Present: Commissioners Bird, Palarz, Elhart, Grifhorst, Miedema, Manager Laughlin, Utility Director Staskiewicz, and Secretary Mikita

Absent: None

The Board reviewed and audited vouchers for December 11, 2014.

During the work session, employee VanHoeven and Polkton Township Supervisor, Bill Sahlberg, joined the meeting to describe a drainage concern on Leonard Road east of 68<sup>th</sup> Avenue in Polkton Township.

Public Comment:

Seven residents of Wright Township expressed concerns regarding the conditions of gravel roads in their township.

At 9:00 a.m. the regular meeting was called to order. All present as before.

Secretary Mikita presented the following bid tabulations for diesel trucks taken on December 9, 2014:

### Two Tandem Diesel Cab and Chassis Trucks:

<u>Bidder</u>	<u>Amount</u>
D & K Truck Company	\$259,748.00
JX Peterbilt	\$257,623.00
Western Michigan International	\$226,741.96

Commissioner Palarz moved to approve the following:

- Reject the bid of JX Peterbilt for not meeting bid specifications.
- Award to the low read bid of Western Michigan International.

Seconded by Commissioner Grifhorst and carried.

### Two Diesel Cab and Chassis Trucks:

<u>Bidder</u>	<u>Amount</u>
D & K Truck Company	\$222,830.00
JX Peterbilt	\$186,435.00
Western Michigan International	\$201,511.04

Commissioner Palarz moved to approve the following:

- Reject the low read bid of JX Peterbilt for not meeting bid specifications.
- Award to the next low read bid of Western Michigan International.

Seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to approve the 2015 Board meeting schedule as presented, seconded by Commissioner Elhart and carried.

Commissioner Grifhorst moved to approve the revised preliminary plat of Walnut Grove as presented, seconded by Commissioner Elhart and carried.

Manager Laughlin presented a Traffic Survey Report for safe approach speed study at Park Lane Avenue at Wagonwheel Street in Georgetown Township. Commissioner Elhart moved to accept the report, seconded by Commissioner Palarz and carried.

Commissioner Elhart moved to approve Traffic Control Order #879 yielding eastbound and westbound traffic on Wagonwheel Street at Park Lane Avenue (easterly intersection), seconded by Commissioner Palarz and carried.

Commissioner Palarz moved to approve the Truck Operator's Map as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Elhart moved to approve the proposed in-range salary increase for eligible non-bargaining unit employees to be effective January 5, 2015 and revised job description, seconded by Commissioner Palarz and carried.

Manager Laughlin reviewed the appraisal of Rosy Mound property submitted from Grand Haven Schools.

Manager Laughlin reviewed the status of the Ottawa Beach Road paving project.

Commissioner Miedema moved to authorize an agreement with Prein and Newhof for engineering services relating to 136<sup>th</sup> Avenue from Riley Street to Quincy Street, seconded by Commissioner Grifhorst and carried.

At 11:20 A.M., Commissioner Bird moved to temporarily adjourn the meeting to take up the Public Utilities agenda.

At 11:41 A.M., Commissioner Bird reconvened the meeting.

Commissioner Palarz moved to go into closed session to conduct a performance review of the Managing Director who requested the closed session, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Palarz, Elhart, Grifhorst and Miedema

Nays: None

At 12:10 P.M., Commissioner Palarz moved to rise from closed session, seconded by

Commissioner Elhart and carried as shown by the following roll call vote;

Yeas: Commissioners Bird, Palarz, Elhart, Grifhorst and Miedema

Nays: None

Commissioner Palarz moved to adjust the Managing Directors salary according to the adopted in-range salary schedule for non-bargaining unit employees, seconded by Commissioner Elhart and carried.

Public Comment: None

Meeting adjourned at 12:10 P.M.