

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting

July 24, 2014

The Committee of the whole of the Board of County Road Commissioners met on Thursday, July 24, 2014 and called to order at 8:30 A.M. by Vice-Chairman Elhart.

Present: Commissioners Elhart, Grifhorst, Miedema, Manager Laughlin, Secretary Mikita, and Utility Director Staskiewicz

Absent: Commissioners Palarz and Bird

The Board reviewed and audited vouchers for July 24, 2014.

At 9:00 a.m. the regular meeting was called to order. All present as before.

Commissioner Grifhorst moved to approve the Agenda as presented, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to approve minutes of July 10, 2014, seconded by Commissioner Miedema and carried.

Commissioner Miedema moved to approve payment of payroll in the amount of \$647,472.15 paid July 10, 2014 and \$278,810.91 paid July 24, 2014, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Elhart, Grifhorst, and Miedema

Nays: None

Commissioner Miedema moved to approve Contract No. 14-5416 between Michigan Department of Transportation and Board of County Road Commissioners of the County of Ottawa for non-motorized pathway work along 24th Avenue from Greenly Street to Quincy Street in Jamestown Township, and authorized the signatures of the Vice-Chairman, Thomas Elhart, and Secretary Michael C. Mikita, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Elhart, Grifhorst, and Miedema

Nays: None

Absent: Commissioners Palarz and Bird

Commissioner Grifhorst moved to approve the local project estimate for crack seal and surfacing in Chester Township and authorized the Vice-Chairman's signature, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to approve the local project estimate for crack seal treatment of various streets in Park Township and authorized the Vice-Chairman's signature, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to accept bids for contract winter maintenance operations for 2014/2015 season at 10:00 a.m. on August 21, 2014, seconded by Commissioner Miedema and carried.

Commissioner Miedema moved to accept bids for contact winter maintenance drivers for the 2014/2015 season on August 21, 2014 at 10:00 a.m., seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to accept bids for .24 miles of Cold Milling, HMA Resurfacing, and Pavement Markings on the north and south turnarounds at US-31 and James Street on August 7, 2014 at 10:00 a.m., seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to accept bids for the US-31 Bascule Bridge Operation on October 16, 2014 at 10:00 a.m., seconded by Commissioner Miedema and carried.

Commissioner Miedema moved to hold a public hearing on September 18, 2014 at 10:00 a.m., for:

- Proposed FY2015 Budget.
- Proposed 2015-2020 Strategic Improvement Plan.

Seconded by Commissioner Grifhorst and carried.

Commissioner Miedema moved to approve the construction plans for the 68th Avenue project from Taft Street to Wilson Street in Polkton Township, seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to give preliminary plat approval to Unity Timbers No. 2 as presented, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to give preliminary plat approval to Hidden Forest No. 3 as presented, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to direct staff to submit the Association of Southern Road Commissions ballot to be filled out at their discretion, seconded by Commissioner Miedema and carried.

Manager Laughlin presented a traffic survey report recommending to prohibit parking at any time within the right-of-way of Lakeshore Avenue from a point 500 ft. south to a point 500 ft. north of VanBuren Street and related Traffic Control Order #01-019-14. Commissioner Miedema moved to accept the traffic survey report as presented and the related traffic control order, seconded by Commissioner Grifhorst and carried.

Manager Laughlin presented a traffic survey report recommending to prohibit parking at any time within the right-of-way of Lakeshore Avenue from a point 500 ft. south to a point 400 ft. north of New Holland Street and the related Traffic Control Order #01-020-14. Commissioner Grifhorst moved to accept the traffic survey report as presented and the related traffic control order, seconded by Commissioner Miedema and carried.

Commissioner Miedema moved to approve the Luce Street bridge construction plans as presented, seconded by Commissioner Grifhorst and carried.

Secretary Mikita reported on the following:

- MTF receipts to date.
- MDOT Trunkline budget adjustments.

Managing Laughlin reported on the following:

- Quarterly meeting to be held with County officials.
- Attendance at the township supervisors meeting.

Manager Laughlin presented an employee request regarding use of sick leave, vacation, and unpaid time during an extended absence. Commissioner Grifhorst moved to allow the employee to use any combination of vacation, sick, or unpaid time during the FMLA period, seconded by Commissioner Miedema and carried.

Manager Laughlin presented and reviewed the August newsletter.

Manager Laughlin reviewed the status of the 2014 road programs.

Manager Laughlin reported on the status of the requested county wide road millage request.

Manager Laughlin discussed the proposed Draft 2015- 2020 Strategic Improvement Plan.

Manager Laughlin presented and reviewed the property appraisal report for property along Rosy Mound Drive.

At 10:30 a.m., as per advertisement for a public hearing regarding a proposed project on Winans Street from 104th Avenue to 96th Avenue in Robinson Township, Vice-Chairman Elhart declared the hearing open. No written statements were received prior to the hearing. The township supervisor was in attendance. Various residents spoke in favor and in opposition to the project. Vice-Chairman Elhart declared the hearing closed at 10:45 a.m. Commissioner Grifhorst moved to approve the following;

- Project estimate with Robinson Township to be signed by the Vice-Chairman.
- Accept bids for the project on September 4, 2014 at 10:00 a.m.

Seconded by Commissioner Miedema and carried.

Public Comment: None

Meeting adjourned at 10:45 A.M.