

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting

June 12, 2014

The Committee of the whole of the Board of County Road Commissioners met on Thursday, June 12, 2014 and called to order at 8:30 A.M. by Chairman Bird.

Present: Commissioners Bird, Palarz, Elhart, Grifhorst, Miedema, Manager Laughlin, Secretary Mikita and Utility Director Staskiewicz

Absent: None

The Board reviewed and audited the vouchers for June 12, 2014.

At 9:00 a.m. the regular meeting was called to order. All present as before.

Commissioner Palarz moved to approve the Agenda as presented, seconded by Commissioner Miedema and carried.

Commissioner Palarz moved to approve minutes of May 29, 2014, seconded by Commissioner Miedema and carried.

Commissioner Elhart moved to approve payment of bills in the amount of \$471,456.69 paid May 29, 2014 and \$969,691.58 paid June 12, 2014, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Ken Bosma of Prein and Newhof joined the meeting. Manager Laughlin reviewed the 144th Avenue / Pinecrest Drive force main location deviation request on behalf of Holland Township. Commissioner Elhart moved to approve the location of 10 feet west of centerline of 144th Avenue and 3 feet south of centerline of Pinecrest Drive for the pump station number 16 force main extension improvements, seconded by Commissioner Palarz and carried.

Brian White of the City of Holland joined the meeting. Manager Laughlin reviewed the request for transfer of road jurisdiction on behalf of the City of Holland. Commissioner Palarz moved to approve the following resolution:

Whereas, the Board of County Road Commissioners of the County of Ottawa ("OCRC"), by the execution of this Resolution, has the authority to make additions and deletions to the county road system of Ottawa County.

Whereas, the OCRC has jurisdiction of various streets and right-of-ways located within the Plat of A.C. VanRaalte's Addition to the City of Holland, H.P. Zwemer's Subdivision of Lot Eight of A.C. Van Raaltes Addition No. 1, and the Plat of Riverside Addition to the City of Holland, which include the following:

1. Fourth, Fifth, Sixth, and Seventh Streets;
2. Sycamore Street;
3. Lowland Avenue;
4. Celery Avenue.

A map delineating the above roads is attached as **Exhibit A**.

Whereas, the City of Holland (“City”) and Holland Charter Township (the “Township”) have entered into a 425 Agreement dated April 23, 2014 (“425 Agreement”). A copy is attached hereto as **Exhibit B**.

Whereas, the 425 Agreement provides for the transfer of jurisdiction of the property, including road jurisdiction, delineated and described in the attached **Exhibit B**, from the Township to the City.

Whereas, the Township has adopted a Transfer Resolution dated May 22, 2014, and the City has adopted an Acceptance of the Transfer Resolution dated June 4, 2014.

Now, therefore, be it resolved as follows:

That the Board of County Road Commissioners of Ottawa County hereby transfers jurisdiction of the following roads to the City of Holland as reported in the Annual Certification of Mileage to the State of Michigan:

1. **Seventh Street** (7th Street): Fairbanks Avenue east 380 feet located in Section 28, Holland Township, Ottawa County, Michigan.
2. **Sixth Street** (6th Street): Fairbanks Avenue east 739 feet to Chicago Drive located in Section 28, Holland Township, Ottawa County, Michigan.
3. **Fifth Street** (5th Street): Fairbanks Avenue east 690 feet located in Section 28, Holland Township, Ottawa County, Michigan.

That the Board of County Road Commissioners of Ottawa County hereby also transfers jurisdiction of the following roads to the City of Holland that are considered “paper streets” and are not reported in the Annual Certification of Mileage to the State of Michigan:

1. **Seventh Street** (7th Street): beginning from 380 feet east of Fairbanks Avenue east 20 feet located in Section 28, Holland Township, Ottawa County, Michigan.
2. **Fifth Street** (5th Street): beginning from 690 feet east of Fairbanks Avenue east 210 feet to Chicago Drive located in Section 28, Holland Township, Ottawa County, Michigan.
3. **Fourth Street** (4th Street): Fairbanks Avenue east 709 feet to Sycamore Street located in Section 28, Holland Township, Ottawa County, Michigan.
4. **Sycamore Street**: Fifth Street north 330 feet to Fourth Street located in Section 28, Holland Township, Ottawa County, Michigan.
5. **Lowland Avenue** (Sycamore Street): Fourth Street north 669 feet to Celery Avenue located in Section 28, Holland Township, Ottawa County, Michigan.
6. **Celery Avenue**: a total of 1140 feet east and west of Lowland Avenue (Sycamore Street) located in Section 28, Holland Township, Ottawa County, Michigan.

Now, therefore, be it resolved as follows:

1. That the transfer of the above roads be immediate, and that this Resolution be submitted to the State of Michigan for purposes of amending the Annual Certification Mileages for the Ottawa County Road Commission and the City of Holland in Ottawa County.

2. That any resolutions in conflict with this Resolution on the same subject matter are deemed revoked and rescinded.

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Commissioner Elhart moved to approve the preliminary plat of Crosswinds Phase 1 as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to approve the preliminary plat of Walnut Grove Phase 1, seconded by Commissioner Miedema and carried.

Commissioner Miedema moved to approve the low quotation of Schmidt Brothers Excavating in the amount of \$32,648.48 for the construction of the 12th Avenue gravel turnaround in Jamestown Township, seconded by Commissioner Palarz and carried.

Commissioner Miedema moved to direct staff to authorize the contractor with the lower project quote to order the material for the Huizenga Drain culvert replacement. Quotations for installation will be presented at the next regularly scheduled meeting, seconded by Commissioner Elhart and carried.

Commissioner Grifhorst moved to approve the Quincy Street project agreement with Zeeland Township and establish a bid date of August 7, 2014 at 10:00 A.M., seconded by Commissioner Palarz and carried.

Commissioner Palarz moved to approve the project agreement with Zeeland Township for subdivision paving and authorized the Chairman's signature, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to hold a public hearing on July 24, 2014 at 10:30 A.M. for the proposed improvements to Winans Street from 104th Avenue to 96th Avenue in Robinson Township, seconded by Commissioner Palarz and carried.

At 10:00 a.m., as per advertisement to accept bids for HMA Surfacing 2014, Commissioner Bird declared that the hour has come for that purpose and that all bids be opened and read publicly as follows:

<u>Bidder</u>	<u>Amount</u>
Rieth Riley Construction	\$3,902,294.80
Michigan Paving & Materials	\$4,608,530.70

At 10:30 A.M., as per advertisement for a public hearing regarding the proposed road improvement on 68th Avenue from Taft to Wilson Streets in Polkton Township, Commissioner Bird declared the hearing open. No written statements were received prior to the meeting. One citizen in support of the project was in attendance. At 10:40 a.m., Commissioner Bird declared the hearing closed. Commissioner Elhart moved to approve the project as presented and establish the bid date of August 21, 2014 at 10:00 a.m. to accept bids, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to award to the low read bid of Rieth Riley Construction subject to staff review of bid documents, seconded by Commissioner Grifhorst and carried.

Commissioner Elhart moved to accept the Traffic Survey Report of 68th Avenue at Pierce Street in Allendale Township to continue the present east/west stop control at the intersection, seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to approve the construction plans for 96th Avenue, seconded by Commissioner Palarz and carried.

Secretary Mikita reviewed various meeting dates and State Trunkline maintenance matters.

A general discussion regarding a proposed millage took place. Township poll results were reviewed and a joint Board meeting will be held at the Fillmore Street Complex on June 24, 2014.

Manager Laughlin reviewed property appraisal quotes received for the Rosy Mound property. Manager Laughlin was directed to clarify the quotations and accept the quotation in the best interest of the Road Commission.

Manager Laughlin presented the July newsletter draft.

Manager Laughlin reviewed the status of the 2014 road program.

Manager Laughlin reviewed the candidates for the open MCRSIP Board positions. Commissioner Elhart moved to direct staff to vote for Nick Matish, seconded by Commissioner Palarz and carried.

Public Comment: None

Meeting adjourned at 1:20 P.M.