

# OTTAWA COUNTY ROAD COMMISSION

## Regular and Committee of the Whole Meeting

August 19, 2014

The Committee of the whole of the Board of County Road Commissioners met on Tuesday, August 19, 2014 and called to order at 8:30 A.M. by Chairman Bird.

Present: Commissioners Bird, Palarz, Grifhorst, Elhart, Manager Laughlin, Utility Director Staskiewicz, and Secretary Mikita

Absent: Commissioner Miedema

At 9:15 a.m. the regular meeting was called to order. All present as before.

Commissioner Elhart moved to approve the Agenda as presented, seconded by Commissioner Palarz and carried.

Commissioner Elhart moved to approve minutes of August 7, 2014, seconded by Commissioner Palarz and carried.

Dana Burd of Prein & Newhof joined the meeting to present a deviation request on behalf of Holland Township. Commissioner Palarz moved to approve the location request for the construction of the sanitary sewer forcemain along 96<sup>th</sup> Avenue from Adams Street to BL I-196 as presented and recommended by staff, seconded by Commissioner Grifhorst and carried.

Michael McGraw of Eastbrook Companies and Rick Pulaski of Nederveld and Associates joined the meeting to discuss the Taylor Street improvements and Phase 7 for the Lowing Woods development. The Board offered the following comments:

1. Final plat approval for Phase 7 will be contingent upon the completion of reconstruction and improvements to Taylor Street from 36<sup>th</sup> Avenue east to the developmental entrance to an acceptable standard approved by the Road Commission.
2. The \$200,000 bank letter of credit previously conveyed to the Road Commission for the Taylor Street improvements shall be maintained in good standing by the developer until the completion of said improvements.
3. The gravel access drive that will connect Taylor Street to Phase 7 of the development will not be considered a public road, nor will the Road Commission provide any maintenance on the access drive. The developer shall be responsible for maintaining the drive with necessary grading, snow removal, etc. to provide an appropriate emergency access.
4. Either a bypass lane or center left turn lane shall be constructed along 36<sup>th</sup> Avenue @ Taylor Street as part of the Taylor Street improvements. If a traffic impact analysis were performed by a qualified engineer and the results indicate that bypass lane or center left turn lane is not warranted (as is agreed upon by the Road Commission) then the requirement for the improvements along 36<sup>th</sup> Avenue will be waived.

Manager Laughlin presented and reviewed the preliminary plat of Jamesfield Phase 4 in Jamestown Township. Commissioner Palarz moved to approve the preliminary plat as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to approve Contract No. 14-5457 between Michigan Department of Transportation and Board of County Road Commissioners of the County of Ottawa for right turn lane work along Riley Street from 136<sup>th</sup> Avenue westerly and authorized the signatures of the Chairman, Thomas E. Bird, and Secretary, Michael C. Mikita, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, and Grifhorst

Nays: None

Absent: Commissioner Miedema

Commissioner Palarz moved to approve Contract No. 14-5483 between Michigan Department of Transportation and Board of County Road Commissioners of the County of Ottawa for the structure which carries Luce Street over Sand Creek and authorized the signatures of the Chairman, Thomas E. Bird, and Secretary, Michael C. Mikita, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, and Grifhorst

Nays: None

Absent: Commissioner Miedema

Manager Laughlin reviewed correspondence received from Topline Equipment, Inc. regarding a driveway on 96<sup>th</sup> Avenue in Zeeland Township. Commissioner Palarz moved to grant a driveway deviation as requested, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to adopt the proposed policies and employee manual as of this date and to implement the policies and manual when staff has final documents finalized and printed, seconded by Commissioner Elhart and carried.

Commissioner Elhart moved to approve the modified Quincy Street contract following staff review of bid documents and final township concurrence and to authorize the Chairman and Secretary's signatures, seconded by Commissioner Palarz and carried.

Secretary Mikita reviewed the MiDeal salt prices for 2014-2015 season.

Secretary Mikita reported on the CRAM meeting held August 11, 2014.

Manager Laughlin reported on tentative cost allocations for the Park West Drain. Final costs will be determined after the appeal period has concluded.

Manager Laughlin discussed the appraisal and possible sale of a portion of the Rosy Mound property.

Manager Laughlin reviewed the September newsletter.

Public Comment: None

Meeting adjourned at 11:45 A.M.