

# OTTAWA COUNTY ROAD COMMISSION

## Regular and Committee of the Whole Meeting

September 18, 2014

The Committee of the whole of the Board of County Road Commissioners met on Thursday, September 18, 2014 and called to order at 8:30 A.M. by Chairman Bird.

Present: Commissioners Bird, Palarz, Grifhorst, Elhart, Manager Laughlin, Utility Director Staskiewicz, and Secretary Mikita

Absent: Commissioner Miedema

The Board reviewed and audited vouchers for September 18, 2014.

At 9:00 a.m. the regular meeting was called to order. All present as before.

Commissioner Palarz moved to approve the Agenda as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to approve minutes of September 4, 2014, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to approve payment of bills and payroll in the amount of \$1,200,301.39, seconded by Commissioner Elhart and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Palarz, Grifhorst, and Elhart

Nays: None

Commissioner Grifhorst moved to approve a public hearing date of October 30, 2014 at 10:00 A.M., to receive comments for the proposed roadway abandonments as it relates to the M-231 project, seconded by Commissioner Palarz and carried.

Manager Laughlin presented a Traffic Survey Report for consideration of additional traffic controls for 56<sup>th</sup> Avenue at Fillmore Street: North and southbound motorist on 56<sup>th</sup> Avenue are provided good sight line visibility to the east and west along Fillmore Street from the common stop position. The stop and stop ahead signing for 56<sup>th</sup> Avenue motorists is plainly visible. However, the review of collision experience indicates a pattern of right angle fail-to-yield type crashes, as well as, head-on-left turn type of crashes. Warrant 2 is met for the application of multi-way stop control and other less restrictive signing measures have not reduced crash frequency. By providing multi-way stop control the frequency of intersection crashes should be reduced. Both Allendale and Blendon Township supervisors were contacted and neither expressed objection to the proposed multi-way stop control at this location. Based on the review of traffic counts, analysis of traffic control warrants, intersection characteristics, on-site inspection, and traffic crash reports it is recommended to provide multi-way stop control at the intersection.

Commissioner Elhart moved to accept the report and related recommendation, seconded by Commissioner Palarz and carried.

Commissioner Palarz moved to approve the contract with Brenner Excavating, Inc. for the project on Winans Street from 104<sup>th</sup> Avenue to 96<sup>th</sup> Avenue and authorized the signatures of the Chairman and Secretary, seconded by Commissioner Elhart and carried.

At 10:00 A.M., as per advertisement for a public hearing regarding the fiscal year 2015 budget and 2015-2020 Strategic Improvements Plan, Commissioner Bird declared the hearing open. No one was in attendance. After discussion of the plans, Commissioner Bird declared the hearing closed.

Commissioner Palarz moved to approve the following motion:

- Approval of the FY2014 revised budget as presented including the recommendations of the Vredevelde Haefner, LLC report and additional MERS contribution using the liability insurance refund.
- Approval of the FY2015 general operating fund budget as presented. The expenditure amount for distributive expense shall be allocated to the various items in proportion to the actual amounts at year end.

Seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Palarz, Grifhorst, and Elhart

Nays: None

Commissioner Elhart moved to approve the 2015-2020 Strategic Improvement Plan as presented, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Palarz, Grifhorst, and Elhart

Nays: None

Secretary Mikita reported on the following:

- CRAM meeting schedule.
- Preliminary used equipment sale results.
- Liability pool reserve listing.
- Final fiscal year payroll report.

Secretary Mikita reviewed State trunkline maintenance expenditures to date.

Secretary Mikita reviewed requirements for PA 506 of 2012.

Manager Laughlin reported on the following:

- October Newsletter.
- 2014 Road Commission programs update.

Public Comment: None

Meeting adjourned at 10:55 A.M.