

# OTTAWA COUNTY ROAD COMMISSION

## Regular and Committee of the Whole Meeting

June 14, 2012

The Committee of the Whole of the Board of County Road Commissioners met on Thursday, June 14, 2012 and called to order at 8:30 A.M. by Chairman Palarz.

Present: Commissioners Palarz, Vander Kooi, Bird, Elhart, Grifhorst, Manager Laughlin, and Engineer Zarzecki

Absent: Secretary Mikita

The Board reviewed and audited the vouchers for June 14, 2012.

Peter Haefner of Vredeveld Haefner, LLC reviewed the Road Commission and Public Utility System audit reports.

At 9:20 A.M., the regular meeting was called to order. All present as before.

Commissioner Bird moved to approve the Agenda as presented, seconded by Commissioner Grifhorst carried.

Commissioner Bird moved to approve minutes of May 31, 2012, seconded by Commissioner Grifhorst and carried.

Commissioner Elhart moved to approve payment of payables in the amount of \$514,115.04 for May 31, 2012 and payroll and payables of \$1,072,362.65 for June 14, 2012, seconded by Commissioner Bird and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Vander Kooi, Bird, Elhart, and Grifhorst

Nays: None

Don Karle, Equipment Supervisor, and Jeff Johnson, Operations Superintendent, joined the meeting.

Manager Laughlin presented and reviewed the equipment bid result of June 4, 2012.

Commissioner Vander Kooi moved to approve the low bid of Great Lakes Ford for Pickup Truck Bid Items 1, 2, and 3, seconded by Commissioner Bird and carried.

Commissioner Vander Kooi moved the following for Equipment Bids 1 and 2:

- Reject Falcon Road Maintenance Company bid for not meeting specifications.
- Award to the low bid of Spaulding Manufacturing, Inc. for Bid Item 1 and 2.

Seconded by Commissioner Bird and carried.

Operations Superintendent Johnson reported on the following:

- Gravel road grading and brine process.
- Seal Coat program.
- Crack Seal program.
- Landscaping issue on Lakeshore Drive.

Commissioner Vander Kooi moved to authorize the Managing Director to develop a Letter of Understanding with Local 1063 to establish an additional pay premium of \$.50 per hour for operators of the self propelled paver in accordance with Contract Section 17.1e, seconded by Commissioner Bird and carried as shown by the following:

Yeas: Commissioners Palarz, Vander Kooi, Bird, and Grifhorst

Nays: Commissioner Elhart

Manager Laughlin reported on the following:

- Overtime Report.
- Recent County meeting attended.
- HB 5661.
- MDOT Webinar.
- Park dedication for Eastmanville Bayou Open Space.
- MDOT June bid results.

Commissioner Vander Kooi moved to hold a public hearing on July 26, 2012 at 10:00 A.M. for the proposed project on Bingham Street from 96<sup>th</sup> Avenue to 100<sup>th</sup> Avenue, seconded by Commissioner Bird and carried.

Manager Laughlin presented the bid results for the 2012 HMA Surfacing Item I. Commissioner Bird moved to award to the low bid of Michigan Paving and Materials Company and authorized the Chairman and Secretary to sign the related contract, seconded by Commissioner Vander Kooi and carried.

At 10:00 A.M., as per advertisement for a public hearing on the proposed project on Quincy Street from 56<sup>th</sup> Avenue east, Commissioner Palarz declared the hearing open. Zeeland Township officials Glenn Nykamp, and Ed Zylstra joined the meeting. Glenn Nykamp asked for consideration for alternative less expensive drainage improvements. At 10:20 A.M., Commissioner Palarz declared the hearing closed.

Commissioner Elhart moved to approve the Zeeland Township estimate for Quincy Street and authorized the Chairman's signature and accept bids on July 26, 2012, seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to approve the agreement to pay part of cost of construction of the Park West Drain and authorized the Chairman's signature, seconded by Commissioner Elhart and carried.

Manager Laughlin presented for information a draft developmental agreement as related to the Gentex expansion project.

Commissioner Elhart moved to approve Contract No. 12-5300 between the Michigan Department of Transportation and Board of County Road Commissioners of the County of Ottawa for reconstruction work along 88<sup>th</sup> Avenue and Riley Street, and authorized the signatures of the Chairman, Thomas A. Palarz and Secretary, Michael C. Mikita, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Vander Kooi, Bird, Elhart, and Grifhorst

Nays: None

At 11:00 A.M., as per advertisement for a public hearing regarding the proposed project on 88<sup>th</sup> Avenue from Port Sheldon Street to Tyler Street, Commissioner Palarz declared the hearing open. Blendon Township officials Larry VerHage and Paul Blauwkamp joined the meeting, along with resident Joe Bosch. At 11:10 A.M., the hearing was declared closed.

Commissioner Bird moved to approve the township estimate from Blendon Township for the 88<sup>th</sup> Avenue project and authorized the Chairman's signature and to accept bids on July 26, 2012 at 10:00 A.M., seconded by Commissioner Vander Kooi and carried.

Commissioner Elhart moved to approve a Road Commission contribution of \$525 for a culvert on Adams Street subject to all future maintenance being the responsibility of the Drain Commission or property owner, seconded by Commissioner Bird and carried.

Commissioner Vander Kooi moved to approve construction plans and authorized Board signatures for the proposed project on 80<sup>th</sup> Avenue from Cleveland Street to Wilson Street, seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to award the low quote of My-Con, Inc. for the 28<sup>th</sup> Avenue at Bauer Road by-pass work, seconded by Commissioner Elhart and carried.

Manager Laughlin presented the July newsletter.

Commissioner Elhart asked staff to explore alternative meeting times.

Public Comment: None

Meeting adjourned at 12:10 P.M.