

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting

April 5, 2012

The Committee of the Whole of the Board of County Road Commissioners met on Thursday, April 5, 2012 and called to order at 8:30 A.M. by Chairman Palarz.

Present: Commissioners Vander Kooi, Palarz, Bird, Elhart, Grifhorst; Secretary Mikita, and Engineer Zarzecki

Absent: Manager Laughlin

The Board reviewed and audited the vouchers for April 5, 2012.

At 9:00 A.M., the regular meeting was called to order. All present as before.

Commissioner Vander Kooi moved to approve the Agenda with the addition of Item #4 under Finance Director's Report for Non-bargaining unit increase, seconded by Commissioner Bird and carried.

Commissioner Vander Kooi moved to approve minutes of March 22, 2012, seconded by Commissioner Bird and carried.

Commissioner Vander Kooi moved to approve payment of bills in the amount of \$513,286.28, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Vander Kooi, Bird, Elhart, and Grifhorst

Nays: None

Representatives of Bareman Dairy and Meijer, Inc. joined the meeting. Secretary Mikita reported that a valid petition was received to abandon a portion of Kent Street and 128th Avenue (both "paper" streets) in Section 20 and 21 of Holland Township. Holland Township is supportive of the abandonment. Since all of the adjacent property owners have signed the petition, a formal public hearing is not necessary.

Commissioner Elhart moved to abandon that portion of Kent Street and 128th Avenue as described and authorized the Managing Director and Secretary to execute a Quit Claim Deed to Holland Township for that portion of Kent Street and 128th Avenue, seconded by Commissioner Bird and carried.

Secretary Mikita reviewed the audit report previously sent out to the Board.

Secretary Mikita reviewed MTF revenues to date of \$6,901,147.27 or 43.7% of budget.

Secretary Mikita reviewed the MCRSIP liability insurance premium for the period ending April 12, 2013.

Secretary Mikita reviewed Non-bargaining unit annual pay rate adjustments from 2006 to 2011. Commissioner Vander Kooi moved to adjust the schedule of in-range salary progression by 1.75% to be effective April 16, 2012, seconded by Commissioner Bird and carried.

Secretary Mikita presented CRAM correspondence and ballot for three proposed amendments to the association constitution and by-laws. Commissioner Vander Kooi moved to approve all three ballot questions, seconded by Commissioner Bird and carried.

Commissioner Grifhorst moved to approve construction plans for Apple Drive from the Muskegon County line to 144th Avenue and authorized Board signatures, seconded by Commissioner Elhart and carried.

Commissioner Grifhorst moved to approve construction plans for 8th Avenue bridge over Lau Bach Drain and authorized Board signatures, seconded by Commissioner Elhart and carried.

Commissioner Vander Kooi moved to receive bids at 10:00 A.M. on June 7, 2012 for the Item I - Bituminous Surfacing package subject to receipt of township project information prior to an adequate advertising timeline, seconded by Commissioner Grifhorst and carried.

Secretary Mikita presented quotations received for the proposed Bend Drive outlet stabilization project. Commissioner Elhart moved to approve the low quotation of Randall Meyer Excavating in the amount of \$10,392.00, seconded by Commissioner Grifhorst and carried.

Secretary Mikita presented a proposed recommendation for additional projects and contributions due to anticipated winter savings and above budget MTF revenues.

Commissioner Bird moved to approve the following:

- Approve the recommended additional 2012 Road Improvement projects subject to actual winter maintenance savings and bid outcome of the existing 2012 Road Improvement Plan.
- Approve an additional contribution of \$150,000 to MERS.

Seconded by Commissioner Vander Kooi and carried.

At 9:42 A.M., Commissioner Vander Kooi moved to go into closed session to discuss property acquisition, seconded by Commissioner Bird and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Vander Kooi, Bird, Elhart, and Grifhorst

Nays: None

At 10:00 A.M., Commissioner Vander Kooi moved to rise from closed session, seconded by Commissioner Bird and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Vander Kooi, Bird, Elhart, and Grifhorst

Nays: None

Public Comment: None

Meeting adjourned at 10:10 A.M.