

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting

January 10, 2013

The Committee of the Whole of the Board of County Road Commissioners met on Thursday, January 10, 2013 and called to order at 8:30 A.M. by Chairman Palarz.

Present: Commissioners Bird, Elhart, Palarz, Grifhorst, Miedema, Manager Laughlin; Engineer Zarzecki, and Secretary Mikita

Absent: None

The Board reviewed and audited the vouchers for December 27, 2012 and January 10, 2013.

At 9:00 A.M., the regular meeting was called to order. All present as before.

Dan Krueger, Ottawa County Clerk, joined the meeting and performed the swearing in function of Commissioners Miedema and Grifhorst, and Secretary Mikita.

Commissioner Grifhorst moved to elect Commissioner Bird as Chairman for 2013 and Commissioner Elhart as Vice-Chairman, seconded by Commissioner Elhart and carried as shown by the following roll call vote:

Yeas: Commissioners Miedema, Palarz, Bird, Elhart, and Grifhorst

Nays: None

Commissioner Elhart moved to approve the list of committee assignments as presented, seconded by Commissioner Palarz and carried.

Commissioner Palarz moved to approve the Agenda as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to approve minutes of December 13, 2012, seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to approve payment of bills as follows: December 27, 2013 - \$939,875.82 and January 10, 2013 - \$611,735.630, seconded by Commissioner Palarz and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Palarz, Grifhorst, and Miedema

Nays: None

Commissioner Elhart moved the adoption of the following resolution:

Whereas, the Board of County Road Commissioners of the County of Ottawa, by execution of this resolution, hereby consents to and authorizes the taking of the following action and waive any notice which may be required in connection herewith.

Now, therefore, be it resolved that the Board of County Road Commissioners of the County of Ottawa seeks state and federal transportation funds from the West Michigan Shoreline Regional Development Commission in the amounts for the following projects:

Fruitport Road: M-104 to Kelly Street – Priority #1 for FY2015 STP Funding

Resurface existing 28 and 30 foot widths and restore shoulders.

\$460,000 Federal Share

\$115,000 Local Match

\$575,000 Total Participating Construction Costs

\$30,000 Engineering and Miscellaneous Costs

\$605,000 Total Project Cost

Fruitport Road: Kelly Street to Muskegon County Line – Priority #1 for FY2015 STP Funding

Resurface the existing 28 and 30 foot widths and restore shoulders.

\$544,000 Federal Share

\$136,000 Local Match

\$680,000 Total Participating Construction Costs

\$30,000 Engineering and Miscellaneous Costs

\$710,000 Total Project Cost

174th Avenue: Van Wagner Road to Wilson Street – Priority #1 for FY2017 STP Funding

Resurface the existing 30 foot width and restore shoulders.

\$520,000 Federal Share

\$130,000 Local Match

\$650,000 Total Participating Construction Costs

\$30,000 Engineering and Miscellaneous Costs

\$680,000 Total Project Cost

The motion was supported by Commissioner Grifhorst, and carried by the following votes:

Yeas: Palarz, Bird, Miedema, Elhart, Grifhorst

Nays: None

Commissioner Palarz moved to approve and authorize the Chairman to execute the estimate agreement with Spring Lake Township for the non-motorized facility across the West Spring Lake Road Bridge, seconded by Commissioner Miedema and carried.

Commissioner Elhart moved to approve the Auto Cad Civil 3D training for staff with JVH Engineering as recommended, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved the adoption of the following resolution:

Whereas, the Board of County Road Commissioners of the County of Ottawa, by execution of this resolution, hereby consents to and authorizes the taking of the following action and waive any notice which may be required in connection herewith.

Now, therefore, be it resolved that the Board of County Road Commissioners of the County of Ottawa accepts the Warranty Deed dedicating new county roads to be known as Switchgrass Lane, Switchgrass Court, and Shenandoah Drive as part of the Ottawa County Road System; and hereby authorizes Brett Laughlin, its Managing Director, and Michael Mikita, its Secretary, to execute an Acceptance of the referenced Warranty Deeds on the Board's behalf.

The Board of County Road Commissioners of the County of Ottawa hereby approves the transfer of the following described real estate for purposes of county roadway dedication from the below identified known owners, pursuant to applicable law, to the Board of County Road Commissioners of the County of Ottawa:

Whereas, the known owner(s) of and interested parties in the above described property so far known, is/are as follows: Savannah Lakes, LLC.

The motion was supported by Commissioner Elhart and carried by the following votes:

Yeas: Palarz, Bird, Elhart, Grifhorst, Miedema

Nays: None

Commissioner Grifhorst moved to approve a bid date of March 7, 2012 at 10:00 A.M., for the 88th Avenue improvement project from Riley Street north, seconded by Commissioner Palarz and carried.

Commissioner Palarz moved to approve a bid date of February 21, 2012 at 10:00 A.M., for the 2013 pavement marking program, seconded by Commissioner Elhart and carried.

Secretary Mikita reviewed various CRAM informational materials.

Secretary Mikita reviewed the status of the North Holland fuel station construction.

Secretary Mikita reviewed winter budget and costs to date.

At 9:54 A.M., Jason DeWitt joined the meeting.

Commissioner Palarz moved to go into closed session to discuss property acquisition, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Miedema, Palarz, Bird, Elhart, and Grifhorst

Nays: None

At 10:32 A.M., Commissioner Palarz moved to rise from closed session, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Miedema, Palarz, Bird, Elhart, and Grifhorst

Nays: None

Commissioner Elhart moved to extend the existing purchase agreement to March 15, 2013, subject to final Board approval, seconded by Commissioner Palarz and carried with

Yeas: Commissioners Miedema, Palarz, Bird, and Elhart

Nays: Grifhorst

Commissioner Palarz moved to approve the amendment to the CRAM Constitution and Bylaws for a one time assessment of \$1,000, seconded by Commissioner Elhart and carried with

Yeas: Commissioners Miedema, Palarz, and Elhart

Nays: Grifhorst and Bird

Manager Laughlin reported on the following:

- Grand Valley Metro Council Call for Projects
- 48th Avenue Environmental Assessment Draft Schedule
- Discussion of a proposal to purchase property at 96th Avenue and Port Sheldon Street
- Scheduled meeting with Local 1063 on January 18th

Manager Laughlin presented and reviewed the February newsletter.

At 11:32 A.M., Commissioner Grifhorst moved to go into closed session regarding personnel matters, seconded by Commissioner Palarz and carried as shown by the following roll call vote:

Yeas: Commissioners Miedema, Palarz, Bird, Elhart, and Grifhorst

Nays: None

At 11:55 A.M., Commissioner Elhart moved to rise from closed session, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Miedema, Palarz, Bird, Elhart, and Grifhorst

Nays: None

Commissioner Palarz moved to increase the Managing Director in-range salary by 2% effective January 6, 2013, seconded by Commissioner Grifhorst and carried.

Public Comment: None

Meeting adjourned at 10:54 A.M.