

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting

August 22, 2013

The Committee of the whole of the Board of County Road Commissioners met on Thursday, August 8, 2013 and called to order at 8:00 A.M. by Chairman Bird.

Present: Commissioners Bird, Palarz, Grifhorst, Miedema, Manager Laughlin; and Secretary Mikita

Absent: Commissioner Elhart and Engineer Zarzecki,

The Board reviewed and audited the vouchers for August 22, 2013.

Commissioner Palarz moved to approve the Agenda subject to removing the scheduled closed session portion, seconded by Commissioner Miedema and carried.

Commissioner Palarz moved to approve minutes of August 8, 2013, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to approve payment of payroll in the amount of \$2,319,764.86, seconded by Commissioner Palarz and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, and Grifhorst

Nays: None

At 9:00 A.M., Administrator VandenBerg, Chairman Holtrop, and Commissioner Dannenberg of Ottawa County joined the meeting. A general discussion was held regarding the Memorandum of Understanding between Ottawa County and the Road Commission.

Commissioner Palarz moved to direct Road Commission representative to work with the Ottawa County representative to develop language to amend and clarify the proposed Memorandum of Understanding, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to approve Contract No. 13-5427 between the Michigan Department of Transportation and Board of County Road Commissioners of the County of Ottawa for center left turn work along 68th Avenue at Pierce Street in Allendale Township and authorized the signatures of the Chairman, Thomas E. Bird and Secretary, Michael C. Mikita, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Miedema, Palarz, Bird, and Grifhorst

Nays: None

Absent: Commissioner Elhart

Commissioner Grifhorst moved to approve Contract No. 13-5429 between the Michigan Department of Transportation and Board of County Road Commissioners of the County of Ottawa for right turn lane work along Riley Street at Butternut Drive in Holland Township and authorized the signatures of the Chairman, Thomas E. Bird and Secretary, Michael C. Mikita, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Miedema, Palarz, Bird, and Grifhorst
Nays: None
Absent: Commissioner Elhart

Commissioner Grifhorst moved to approve Contract No. 13-5428 between the Michigan Department of Transportation and Board of County Road Commissioners of the County of Ottawa for resurfacing work along 44th Street from 8th Avenue to Kenowa Avenue in Georgetown Township and authorized the signatures of the Chairman, Thomas E. Bird and Secretary, Michael C. Mikita, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Miedema, Palarz, Bird, and Grifhorst
Nays: None
Absent: Commissioner Elhart

Commissioner Palarz moved to approve the contract with Kentwood Excavating, Inc. for the Spring Street, Church Street, and 2nd Street project and authorized the signatures of the Chairman and Secretary, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to approve the contract with Brenner Excavating, Inc. for the Buchanan Street project and authorized the signatures of the Chairman and Secretary when all bonding documents are received and accepted by staff, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to approve the local road estimate for Edson Drive in Georgetown Township and authorized the Chairman's signature, seconded by Commissioner Palarz and carried.

Commissioner Palarz moved to approve the request of Dependable Tree and Maintenance Service, LLC to extend the contract for one year regarding the Bascule Bridge operation noting that MDOT has approved the action, seconded by Commissioner Miedema and carried.

Commissioner Palarz moved to reschedule the Board meeting of September 5, 2013 to September 12, 2013 at 9:00 A.M., seconded by Commissioner Miedema and carried.

Secretary Mikita reported on State trunkline expenditures and budget adjustments.

Secretary Mikita presented the following bid tabulation for a backhoe loader:

| <u>Bidder</u> | <u>Model</u> | <u>Amount</u> | <u>Buy Back</u> | <u>Net</u> |
|---------------|--------------|---------------|-----------------|--------------|
| Michigan Cat | *420F | \$108,558.00 | \$14,000.00 | \$ 94,558.00 |
| | 430F | \$119,384.00 | \$14,000.00 | \$105,384.00 |
| John Deere | JD410K | \$117,450.00 | \$12,000.00 | \$105,450.00 |
| CEC | JCB 3CX-15 | \$113,450.00 | \$14,000.00 | \$ 99,500.00 |

*Does not meet specifications

Commissioner Palarz moved to reject the low bid of Michigan Cat for not meeting bid specifications and award to the next low bid of CEC in the amount of \$99,500.00, seconded by Commissioner Miedema and carried.

Secretary Mikita reviewed MCRSIP liability insurance refund for 2013.

Manager Laughlin reported on the following:

- August 29 quarterly meeting with County officials.
- Discussion of employee benefit adjustments.

Manager Laughlin reported on the 2013-2014 winter services contract and proposed route changes.

Manager Laughlin presented and reviewed the September newsletter.

Manager Laughlin presented the 2013 road program update.

Manager Laughlin reviewed information for the draft dash board project.

Public Comment: None

Meeting adjourned at 11:45 A.M.