

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting March 2, 2017

The Committee of the whole of the Board of County Road Commissioners met on Thursday, March 2, 2017 and called to order at 9:20 A.M. by Chairman Elhart.

Present: Commissioners Bird, Elhart, Gajewski, Grifhorst, Miedema, Manager Laughlin, Utility Director Staskiewicz, and Secretary Mikita

Absent: None

The Board reviewed and audited vouchers for March 2, 2017.

Commissioner Bird moved to approve the agenda as presented, seconded by Commissioner Gajewski and carried.

Commissioner Bird moved to approve minutes of February 16, 2017, and special meeting of February 23, 2017, seconded by Commissioner Gajewski and carried.

Commissioner Miedema moved to approve payment of bills in the amount of \$990,930.76, seconded by Commissioner Gajewski and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Gajewski, Grifhorst, and Miedema

Nays: None

Rob Brinkman of 10951 North Cedar Drive presented his views on the proposed Grand River Greenway Trail on North Cedar Drive.

Commissioner Bird moved to approve the preliminary plat of High Point View No. 3 located in Georgetown Township as presented, seconded by Commissioner Miedema and carried.

Commissioner Grifhorst moved to approve the preliminary plat of Timberline Acres West No. 6 located in Park Township as presented, seconded by Commissioner Bird and carried.

Commissioner Miedema moved to approve the construction plans for the proposed project on Port Sheldon Street from 48th Avenue to 72nd Avenue, seconded by Commissioner Gajewski and carried.

Commissioner Grifhorst moved to approve the following project estimates:

- Grand Haven Township for resurfacing of various subdivision streets
- Holland Township for resurfacing of various subdivision streets and various local streets
- Holland Township for additional paved shoulder width on Quincy Street from 136th Avenue to 120th Avenue

Seconded by Commissioner Bird and carried.

Commissioner Bird approved the following bid dates:

- Item II – 2017 on April 13, 2017 at 10:00 a.m.
- Item III – 2017 on April 27, 2017 at 10:00 a.m.

Seconded by Commissioner Miedema and carried.

Commissioner Bird moved to approve the low quote of My-Con, Inc. for the culvert replacement on Hemlock Drive at Spring Creek in Spring Lake Township in the amount of \$164,889.50, seconded by Commissioner Miedema and carried.

Commissioner Miedema moved to award the pavement marking program to the low bid of Michigan Pavement Markings, LLC in the amount of \$288,259.30, seconded by Commissioner Gajewski and carried.

Commissioner Miedema moved to approve the following resolution and authorized the Chairman's signature:

Whereas, in accordance with Act 51 of Public Act 1951, as amended the Ottawa County Road Commission agrees to take over and constitute as county roads and to make additions and deletions to local roads on Form 2008E Additions and Deletions to County Local Road Systems and to request changes to primary roads as listed on Form 2008D Request for Changes in County Primary Road System; and to acknowledge that the added roadways are located within road right-of-way under County control and are accepted into the County road system effective December 31, 2016.

Now, therefore be it resolved that the Ottawa County Road Commission requests the Michigan Department of Transportation to approve and process the attached forms and documents for the annual road Mileage Certification for Ottawa County.

Seconded by Commissioner Gajewski and carried.

Commissioner Bird moved to approve the 2016-2021 State Maintenance Contact No. 2017-0194 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Ottawa and authorized the signatures of the Managing Director, Brett A. Laughlin and Secretary Michael C. Mikita, supported by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Grifhorst, Miedema, and Gajewski

Nays: None

The Board authorized the approval of the State Trunkline Maintenance Contract No. 2017 - 0194 in good faith with the understanding that representatives from MDOT will meet with Road Commission representatives to develop a plan for consistent reimbursable Road Commission labor by September 30, 2017. The plan should include a goal of a year-round approach for both winter and summer maintenance that provides consistent and sustainable Road Commission labor amounts for every month of the year. In addition, the previous notice that the Road Commission may terminate the said State Trunkline Maintenance Contract on September 30, 2017 is still in effect.

Commissioner Miedema moved to approve Traffic Control Order #S70-12-16 to provide a speed limit of 45 miles per hour on 172nd Avenue from Hayes Street to Robbins Road, seconded by Commissioner Miedema and carried.

At 10:30 A.M., representatives of the Parks Commission joined the meeting.

Commissioner Gajewski moved to remove from the table the deviation requests made by the Parks Commission for North Cedar Drive path locations, seconded by Commissioner Bird and carried.

The Parks Commission representatives discussed the revised deviation requests to be considered and a letter of support from the Robinson Township Supervisor. Commissioner Miedema moved to approve the deviation request for various locations along North Cedar Drive as currently presented, seconded by Commissioner Grifhorst and carried.

The Board also noted that a location for a future water main along the south side of North Cedar Drive would be considered.

Secretary Mikita reported on the following:

- Current MTF revenues
- Winter costs to date compared to budget
- Various CRA meeting dates
- Report on dump truck fabrication plans

Manager Laughlin reported on the following:

- Quarterly Meeting held with Ottawa County officials
- Talk of the Town on March 8, 2017
- Meeting held with Allendale officials regarding procedure for traffic signals
- Meeting held with Blendon Township officials regarding Tyler Street reconstruction
- Meeting held with Olive Township officials regarding gravel roads and proposed road projects
- Meeting held with Georgetown Township officials regarding Road Commission operations
- Discussion of ice event in Zeeland Township
- Discussion of use of winter savings for additional gravel roads, paved local roads, and possible skip paving locations
- Discussion of a tracking system being utilized in the Special Services Department for project reviews
- Review of job description for Communications Administrator position

Manager Laughlin presented a cost sharing request from Spring Lake Township to adjust manhole castings along Fruitport Road. Commissioner Miedema moved to approve to participate for 10 casting adjustments at an estimated cost of \$1,000 each, seconded by Commissioner Grifhorst and carried.

Manager Laughlin reported on a pilot program regarding manhole adjustments for the 174th Avenue and 152nd Avenue resurfacing projects in Spring Lake Township.

Manager Laughlin discussed the proposed Leonard Street project budgeted for 2017 and the planning additional paved shoulder work with Ottawa County Planning Department. Commissioner Bird moved to delay the project until 2018 to allow time to generate additional funding for the paved shoulder work, seconded by Commissioner Gajewski and carried.

Commissioner Bird moved to support the Ad Hoc Road Commission member on the Ottawa County Planning Commission become a voting member, seconded by Commissioner Miedema and carried.

Public Comment: None

Meeting adjourned at 12:37 P.M.