

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting October 26, 2017

The Committee of the whole of the Board of County Road Commissioners met on Thursday, October 26, 2017 and called to order at 8:30 A.M. by Vice Chairman Miedema.

Present: Commissioners Bird, Gajewski, Grifhorst, and Miedema Utility Director Staskiewicz, Manager Laughlin, Communications Administrator Russell, and Secretary Mikita

Absent: Commissioner Elhart

The Board reviewed and audited vouchers for October 26, 2017.

9:00 A.M., the regular meeting was called to order. Commissioner Elhart arrived at 8:45 A.M. all others present as before.

Commissioner Grifhorst moved to amend the Agenda to add Truck Purchasing. The motion was seconded by Commissioner Miedema and carried.

Commissioner Bird moved to approve the Agenda as presented, seconded by Commissioner Gajewski and carried.

Commissioner Bird moved to approve the minutes of October 12, 2017, seconded by Commissioner Gajewski and carried.

Commissioner Miedema moved to approve the payment of bills in the amount of \$971,148.75 seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Gajewski, Grifhorst, and Miedema

Nays: none

Public Comment:

Jeff Hoekstra, a resident of Park Township, provided his concerns regarding a future Park Township request for crosswalk control along Ottawa Beach Road.

Action Items:

Commissioner Grifhorst moved to approve the 2016-2021 State Maintenance Contract No. 2017-0194/A1 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Ottawa for the purpose of amending the Contract No. 2017-

0194 dated April 28, 2017, and authorized the signature of Brett A. Laughlin, Managing Director, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Grifhorst, Miedema, and Gajewski

Nays: none

The final development of Green Tree No. 2 in Jamestown Township was presented. Commissioner Miedema moved to approve the development, authorize the Board Chairman to execute the warranty deed for the maintenance strip along Jamesridge Drive to Westfield Capital LLC, and approve the resolution accepting the warranty deeds for Ardella Court and Jamesridge Drive and authorize the Managing Director to execute all pertaining documents. The motion was seconded by Commissioner Bird and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Gajewski, Grifhorst, and Miedema

Nays: none

Commissioner Grifhorst moved to approve the final plat of Highpoint View No. 3 as presented. The motion as seconded by Commissioner Gajewski and carried.

The following traffic report was presented:

Survey Report for Traffic Control for 28th Avenue at Bauer Road

Based on staff review it is recommended to continue present northbound stop control at the intersection and if traffic volumes and/or collision experience increase substantially then the intersection should again be studied.

Commissioner Miedema moved to accept the traffic report, seconded by Commissioner Gajewski and carried.

Equipment Supervisor Randy Nagelkirk and Operations Superintendent Ryan Kempainen presented information on using specs and bid results from Kent County Road Commission's purchase of single axle trucks. Commissioner Grifhorst moved to accept the specs and bid prices from Kent County Road Commission for the purchase of one single axle truck. The motion was seconded by Commissioner Miedema and carried.

Finance Director Mikita submitted miscellaneous reports and the MTF report.

Managing Director Laughlin reported on the following:

- Final 2018-2022 Strategic Improvement Plan
- The GVSU/Local Government Collaboration Meeting
- The upcoming Annual Christmas Dinner with Ottawa County Townships
- The proposed Apprenticeship Mechanic Program
- The proposals received for the management of Road Commission Pit Properties

Commissioner Miedema moved to appoint Managing Director Brett Laughlin as Board Secretary and Communications Administrator Zach Russell as Deputy Board Secretary. The motion was seconded by Commission Bird and carried.

Communications Administrator Russell presented the November Newsletter.

Meeting Adjournment: 11:45 A.M.