

## **OTTAWA COUNTY ROAD COMMISSION**

### **Regular and Committee of the Whole Meeting**

January 31, 2019

The Committee of the whole of the Board of County Road Commissioners met on Thursday, January 17, 2019 and called to order at 8:30 A.M. by Chairman Miedema.

Present: Commissioners Gajewski, Bird, Grifhorst, Miedema, Elhart, Manager Laughlin, and Public Utility Director Staskiewicz

Absent: Finance Director Fairchild

The Board reviewed and audited vouchers for January 31, 2019.

At 9:00 A.M., the regular meeting was called to order. All present as before.

Commissioner Gajewski moved to approve the Agenda as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Gajewski moved to approve the Minutes of January 17, 2019 as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Elhart moved to approve the payment of bills and payroll in the amount of \$639,328.91, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Gajewski, Bird, Grifhorst, Elhart, and Miedema

Nays: None

Public Comment: None

Commissioner Grifhorst moved to approve the Prein & Newhof engineering proposal for the extension of watermain and forcemain connection work to accommodate the OCRC Coopersville Facility on 68<sup>th</sup> Avenue and authorized the Managing Director to execute all related documents on the Board's behalf, seconded by Commissioner Gajewski and carried.

Commissioner Bird moved to approve the construction plans for the improvements to 120<sup>th</sup> Avenue from New Holland Street to Port Sheldon Street as presented, seconded by Commissioner Elhart and carried.

Commissioner Elhart moved to approve the 2019 Countywide Road Millage Tax Resolution at the maximum allowable mills and forward to the County Board of Commissioners, seconded by Commissioner Gajewski as shown by the following roll call vote:

Yeas: Commissioners Gajewski, Bird, Grifhorst, Elhart, and Miedema

Nays: None

Commissioner Bird moved to approve the project estimate agreements with Holland Township for 2019 subdivision and local road resurfacing, dust control services, and additional mowing along US-31 as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to approve changes to all current Road Commission standards and specifications to reflect the new Road Commission address and minor updates to the application and permit forms to be more user friendly, and still remain effective as of March 1, 2018 as presented, seconded by Commissioner Bird and carried.

Managing Director Laughlin presented the following:

- 2019 OCRC Programs
- Upcoming Southwestern Council Meeting
- Audit Questionnaire
- February Newsletter
- Social Media Report
- Coopersville Facility Estimate and Site Plan

At 10:40 a.m., Commissioner Bird moved to go into closed session for an employee review, seconded by Commissioner Miedema and carried.

At 11:40 a.m., Commissioner Grifhorst moved to rise from closed session, seconded by Commissioner Elhart and carried.

At 11:40 a.m., Commissioner Bird left the meeting.

Commissioner Gajewski moved to increase the Managing Director's salary by 1.273% to be effective January 14, 2019, seconded by Commissioner Elhart and carried.

Public Comment: None

Meeting adjourned at 10:45 a.m.