

# OTTAWA COUNTY ROAD COMMISSION

## Regular and Committee of the Whole Meeting

April 25, 2019

The Committee of the whole of the Board of County Road Commissioners met on Thursday, April 25, 2019 and called to order at 8:30 A.M. by Vice-Chairman Elhart.

Present: Commissioners Bird, Elhart, Grifhorst, Manager Laughlin, Finance Director Fairchild, and Public Utility Director Staskiewicz

Absent: Commissioner Gajewski and Miedema

The Board reviewed and audited vouchers for April 25, 2019.

At 9:00 A.M., the regular meeting was called to order. All present as before.

Commissioner Bird moved to approve the Agenda as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Bird moved to approve the Minutes of April 11, 2019 as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to approve the payment of bills and payroll in the amount of \$732,816.41, seconded by Commissioner Bird and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Elhart, and Grifhorst

Nays: None

Absent: Commissioners Gajewski and Miedema

Public Comment: None

Commissioner Grifhorst moved to approve the following resolution and authorized the Board Chairman and Secretary to execute all related documents:

WHEREAS, the Board of County Road Commissioners of the County of Ottawa ("OCRC"), by the execution of this Resolution, has the authority to make additions and deletions to the county road system of Ottawa County.

WHEREAS, the OCRC has jurisdiction of various streets and right-of-ways located on borderlines between Kent and Ottawa County, which include the following:

1. Kenowa Avenue;

WHEREAS, the City of Walker ("City") has approved a development named Cambridge Grove that is within the City limits and adjacent to Kenowa Avenue.

WHEREAS, the Cambridge Grove development will include the construction of public roads and improvements to Kenowa Avenue in accordance with the City of Walker standards and specifications.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the Board of County Road Commissioners of Ottawa County hereby transfers jurisdiction of the following roads to the City of Walker as reported in the Annual Certification of Mileage to the State of Michigan:

1. **Kenowa Avenue:** from the southerly right-of-way line of Lincoln Street/Richmond Street south approximately 0.15 miles located in Section 13, Tallmadge Township, Ottawa County, Michigan and in Section 18, City of Walker, Kent County, Michigan.

BE IT FURTHER RESOLVED:

1. That the transfer of the above road be immediate, and that this Resolution be submitted to the State of Michigan for purposes of amending the Annual Certification Mileages for the Ottawa County Road Commission in Ottawa County and the City of Walker in Kent County.
2. That any resolutions in conflict with this Resolution on the same subject matter are deemed revoked and rescinded.

Seconded by Commissioner Bird and carried as shown by the following roll call vote:

Yeas: Commissioners Bird, Elhart, and Grifhorst  
Nays: None  
Absent: Commissioners Gajewski and Miedema

Commissioner Bird moved to approve the project estimate agreements with Grand Haven Township for the Prime and Double Chip Seal of Warner Street, Olive Township for the 50/50 cost share of re-graveling 108<sup>th</sup> Avenue, and Robinson Township for the resurfacing of various subdivision streets. Seconded by Commissioner Grifhorst and carried.

Commissioner Bird moved to approve the traffic survey report for the intersection of 136<sup>th</sup> Avenue and Riley Street. Seconded by Commissioner Grifhorst and carried.

Managing Director Laughlin presented the application for Local Bridge Funds for the replacement of the bridge crossing of 96<sup>th</sup> Avenue Bridge over Black River Tributary. Upon review of the application, Commissioner Grifhorst moved to actively seek funding for participation in the replacement of the structure, seconded by Commissioner Bird and carried by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Grifhorst  
Nays: None  
Absent: Commissioners Gajewski and Miedema

Managing Director Laughlin presented the application for Local Bridge Funds for the replacement of the bridge crossing of 48<sup>th</sup> Avenue Bridge over Beaver Creek. Upon review of the application, Commissioner Bird moved to actively seek funding for participation in the replacement of the structure, seconded by Commissioner Grifhorst and carried by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Grifhorst

Nays: None

Absent: Commissioners Gajewski and Miedema

Managing Director Laughlin presented the application for Local Bridge Funds for the replacement of the bridge crossing of 12<sup>th</sup> Avenue Bridge over Rush Creek. Upon review of the application, Commissioner Grifhorst moved to actively seek funding for participation in the replacement of the structure, seconded by Commissioner Bird and carried by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Grifhorst

Nays: None

Absent: Commissioners Gajewski and Miedema

Managing Director Laughlin presented the application for Local Bridge Funds for the replacement of the bridge crossing of Hayes Street Bridge over Sand Creek. Upon review of the application, Commissioner Bird moved to actively seek funding for participation in the replacement of the structure, seconded by Commissioner Grifhorst and carried by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Grifhorst

Nays: None

Absent: Commissioners Gajewski and Miedema

Managing Director Laughlin presented the application for Local Bridge Funds for the replacement of the bridge crossing of Byron Road Bridge over Black River. Upon review of the application, Commissioner Grifhorst moved to actively seek funding for participation in the rehabilitation of the structure, seconded by Commissioner Bird and carried by the following roll call vote:

Yeas: Commissioners Bird, Elhart, Grifhorst

Nays: None

Absent: Commissioners Gajewski and Miedema

Commissioner Bird moved to vote yes on the CRA Ballot for the revised changes to CRA Constitution and Bylaws as presented. Seconded by Commissioner Grifhorst and carried.

Commissioner Bird moved the adoption of the following resolution:

WHEREAS, the Michigan Legislature (MCL 247.662, 247.663) requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 83 county road agencies in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the Ottawa County Road Commission hereby adopts a Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.662 and 247.663 for each PROJECT;

WHEREAS, a PROJECT is defined as road, street, or highway that has limits with a point of beginning (POB) and point of end (POE) and is assigned an individual project number by the OCRC, MDOT, or FHWA that includes \$2 million or more in paving-related items;

WHEREAS, multiple PROJECT(s) may be combined in a single bid but each individual PROJECT will be reviewed separately as it relates to the Local Agency Pavement Warranty Program;

BE IT FURTHER RESOLVED, this resolution is made a part of the minutes of Ottawa County Road Commission meeting on April 25, 2019.

The motion was seconded by Commissioner Grifhorst and carried by the following votes:

Yeas: Commissioners Bird, Elhart, Grifhorst

Nays: None

Absent: Commissioners Gajewski and Miedema

Commissioner Grifhorst moved the adoption of the following resolution:

WHEREAS, The Michigan Legislature created a requirement (MCL 247.662, 247.663) as part of the Transportation Funding Package of 2015 that requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Ottawa County Road Commission adopted the Local Agency Pavement Warranty Program on April 25, 2019;

WHEREAS, the Ottawa County Road Commission agrees to consider a local pavement warranty on each PROJECT that includes \$2 million or more in paving-related items *and* includes any state or federal funds;

WHEREAS, a PROJECT is defined as road, street, or highway that has limits with a point of beginning (POB) and point of end (POE) and is assigned an individual project number by the OCRC, MDOT, or FHWA;

WHEREAS, the Local Agency Pavement Warranty Program law requires each county road agency to report annually on each PROJECT that includes \$2 million or more in paving-related items *and* includes any state or federal funds, whether or not a warranty was utilized in the PROJECT;

WHEREAS, multiple PROJECT(s) may be combined in a single bid but each individual PROJECT will be reviewed separately as it relates to the Local Agency Pavement Warranty Program;

WHEREAS, the Ottawa County Road Commission agrees to implement the Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which Ottawa County Road Commission adopted Implementation Policy defines the Ottawa County Road Commission intent of its pavement warranty program;

NOW THEREFORE BE IT RESOLVED, the Ottawa County Road Commission hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

The motion was seconded by Commissioner Bird and carried by the following votes:

Yeas: Commissioners Bird, Elhart, Grifhorst  
Nays: None  
Absent: Commissioners Gajewski and Miedema

Commissioner Grifhorst moved to approve the construction plans for 42<sup>nd</sup> Avenue as presented. Seconded by Commissioner Bird and carried.

Commissioner Bird moved to approve the construction plans for Melbye Street as presented. Seconded by Commissioner Grifhorst and carried.

Managing Director Laughlin presented the following:

- Meetings with Blendon and Grand Haven Townships
- Countywide Road Millage Update Presentation
- May Newsletter

At 10:30 a.m., Commissioner Elhart opened the public hearing for the proposed improvements to 124<sup>th</sup> Avenue from Polk Street to Crosswell Street and Greenly Street from 48<sup>th</sup> Avenue to 40<sup>th</sup> Avenue.

Olive Township Treasurer, Randy VanderZwaag, spoke in favor of the 124<sup>th</sup> Avenue project. No other comments were received.

Commissioner Bird moved to close the public hearing. Seconded by Commissioner Grifhorst and carried.

Commissioner Bird moved to approve the 124<sup>th</sup> Avenue project and establish a bid date of June 6, 2019. Seconded by Commissioner Grifhorst and carried.

Commissioner Grifhorst moved to approve the Greenly Street project and establish a bid date of July 18, 2019. Seconded by Commissioner Bird and carried.

Public Comment: None

Meeting adjourned at 10:45 a.m.