



since 1911

APPLICATION

To Construct, Operate, Use, Maintain and/or
Remove Within a County Right-of-Way,
or to Close a County Road

Ottawa County Road Commission
14110 Lakeshore Drive
Grand Haven, Michigan 49417
(616) 842-5400
permits@ottawacor.com

Applicant Job No. _____

An Applicant is defined as an owner of property adjacent to the right-of-way, the property owner's authorized representative; or an authorized representative of a governing body or utility who applies for a permit to construct, operate, use, and/or maintain a facility within the right-of-way for the purpose outlined within this application. A Contractor who makes application on behalf of a property owner or utility must provide documentation of authority to apply for a permit. When an Applicant hires a Contractor to perform the work, the Permit Holder is the Applicant and Contractor and BOTH assume responsibility for provisions of the Permit.

APPLICANT

CONTRACTOR

Name _____	Name _____
Company _____	Company _____
Address _____	Address _____
City _____	City _____
Phone _____	Phone _____
Email _____	Email _____

By signing, applicant agrees to the General Conditions and Specifications and any additional permit terms and requirements.

Signature _____ Date: _____

PLEASE CHECK THE APPROPRIATE BOX(ES) THAT APPLIES TO THE TYPE OF WORK REQUESTED BY THE APPLICATION

Driveway: Commercial Residential **Drive Surface:** Bituminous Concrete Gravel

Utility: Sanitary Sewer Water Storm Sewer Gas Electric Telecommunications

Fiber Cable Phone

Sidewalk or Non-Motorized Path

Ditch Enclosure or Drainage Improvement

Other _____

Description and Location	

Township _____	Section No. _____

THE FOLLOWING MUST BE ATTACHED TO THE APPLICATION: 1. Permit Fee 2. Checklist 3. Plans 4. Bond 5. Cert. of Insurance

THE FOLLOWING ITEMS MUST BE STAKED PRIOR TO THIS APPLICATION SUBMITTAL: Commercial Driveways, Residential Driveways, Franchise Utilities (except Telecommunications), Sidewalks, Non-Motorized Paths, Ditch Enclosures, and Drainage Improvements.