

<b>OTTAWA COUNTY ROAD COMMISSION</b>  <b>ADMINISTRATIVE POLICY</b>	<b>NUMBER: 10</b>  <b>EFFECTIVE DATE: 08/19/14</b>  <b>REVISION NUMBER:</b>
<b>SUBJECT: OVERHEAD FEE SCHEDULE</b>	

The overhead rate charged to townships for work completed on the county local road system per their authorization is a percentage of the total direct costs. The overhead fee schedule reflects giving some relief to those township projects, which due to their complexity and size are costing upwards toward a million dollars. The schedule utilizes a sliding scale to maintain a fair overhead return for operations.

**Overhead Fee Schedule for Township Projects**

<u>Direct Cost</u>	<u>Overhead</u>
Up to \$200,000	5%
\$200,000 to \$400,000	4.5%
\$400,000 to \$600,000	4%
\$600,000 to \$800,000	3.5%
\$800,000 to \$1,000,000	3%
Over \$1,000,000	2.5%

\*Schedule only applies to township invoices. Overhead charges to other invoices are 10%.

Adopted by the Board of County Road Commissioners: August 19, 2014

This Policy supersedes and rescinds the previous Overhead Fee Schedule Policy of April 20, 2000.