

<p style="text-align: center;"><b>OTTAWA COUNTY ROAD COMMISSION</b></p> <p style="text-align: center;"><b>ADMINISTRATIVE POLICY</b></p>	<p style="text-align: center;"><b>NUMBER: 5</b></p> <p style="text-align: center;"><b>EFFECTIVE DATE:</b></p> <p style="text-align: center;"><b>REVISION NUMBER:</b></p>
<p><b>SUBJECT: PUBLIC HEARINGS</b></p>	

The Board of County Road Commissioners may hold a public hearing for the following reasons:

1. Various Road and Bridge Improvement Projects;

Pursuant to 1909 Public Act 283 as amended (MCLA – 224.11), notice of public hearings shall be given at least twice in a newspaper of general circulation - the first 30 to 40 days before the hearing and the second 5 to 12 days before the hearing. The notice shall include the date and location of the hearing.

For improvement projects, a description of the proposed work, a map, the tentative schedule for right-of-way acquisition (if required), and the beginning date of construction may also be included in the notice.

For road and bridge improvement projects, the Road Commission may hold informational meetings prior to the public hearings. Informational meetings are typically held ½ hour prior to the public hearing. Notices are mailed to residents who live adjacent to the road(s) to be improved. All formal hearings before the Board of Road Commissioners will be held at the Ottawa County Road Commission, 14110 Lakeshore Drive, Grand Haven, Michigan 49417.

Some examples of work deemed not to require a public hearing in themselves: Surfacing, and surface widening; tree removal; ditching; washout repair; shoulder repair; replacement of drainage structures; projects less than ½ mile which are not a complete segment and which does not change the surface type; preventative maintenance activities; general maintenance; winter maintenance activities; etc.

2. Permit and Administrative Fee Adjustments;

Pursuant to 1909 Public Act 283 as amended (MCLA – 224.19), a County Road Commission and a local unit of government may adopt, after a Public Hearing of which notice has been given by publication at least twice in a newspaper circulated in the County not more than 30 days nor less than seven days prior to the Hearing, reasonable permit requirements and a schedule of fees to be charged sufficient to cover only the necessary and actual costs applied in a reasonable manner for the issuance of the permit and for review of the proposed activity, inspection, and related

expenses. After the work authorized in the permit has been completed, itemization of all costs shall be supplied upon the request of the permit holder.

3. Budget Adoption and Strategic Improvement Plan Approval;

Pursuant to 1968 Public Act 2 as amended (MCLA – 141.421), publish at least six days before the Hearing in a newspaper of general circulation, and include the time, place, and location of the budget document.

Adopted by the Board of County Road Commissioners:

This Policy supersedes and rescinds the previous Public Hearing on Road Construction Projects Policy of July 29, 1976.