

<b>OTTAWA COUNTY ROAD COMMISSION</b>  <b>OPERATIONAL POLICY</b> CONSTRUCTION & MAINTENANCE	<b>NUMBER: 2</b>  <b>EFFECTIVE DATE: 08/19/14</b>  <b>REVISION NUMBER:</b>
<b>SUBJECT: TREE TRIMMING &amp; REMOVAL</b>	

The purpose of this policy is to provide a procedure for requests concerning the trimming or removal of trees or other vegetation within the County road right-of-way. Whenever possible, the Road Commission's goal is to preserve trees within the right-of-way.

Requests for the Road Commission to remove or trim trees or other vegetation within the county road right-of-way will be reviewed and must meet some or all of the following criteria:

1. The tree or vegetation is within the county road right-of-way.
2. The tree or vegetation is determined by the Road Commission to be a potential public hazard, vision impediment, or drainage obstruction.
3. There are no buildings, utilities, or other obstructions too close to the tree as determined by the Road Commission. (See footnote 1 below)
4. The tree is dead, dying, or weakened.

If the Road Commission completes a review of the request and determines there is an immediate danger to the public; the tree, limb, or vegetation will be scheduled for removal as soon as possible. Otherwise, the request will be handled as time and resources allow.

Tree trimming and removal by the Road Commission is generally done in the spring and fall of each year.

Live mature trees are typically not removed by the Road Commission unless they have a high probability of being struck or as necessary in conjunction with road improvement projects or other permitted activity.

If the adjacent property owner or their contractor wishes to trim and/or remove trees/vegetation within the county road right-of-way, a permit application shall be obtained from and submitted to the Road Commission for review and approval.

1. If the tree or limb is determined to be an immediate danger to the public, the Road Commission may have the adjacent utility company or a contractor do the removal.

Adopted by the Board of County Road Commissioners: August 19, 2014

This policy supersedes and rescinds the previous Tree Trimming & Removal Policy of August 11, 2011.