

<b>OTTAWA COUNTY ROAD COMMISSION</b>  <b>OPERATIONAL POLICY</b> <small>PERMITTING</small>	<b>NUMBER: 5</b>  <b>EFFECTIVE DATE: 08/19/14</b>  <b>REVISION NUMBER:</b>
<b>SUBJECT: DRIVEWAY SPECIFICATIONS</b>	

For the purpose of constructing or restoring driveways adjacent to the County road system, this statement of general policy is intended to provide criteria for the installation of new driveways adjacent to the County road system and the restoration of driveways from construction projects within the County right-of-way (ROW).

**New Driveway Installations** shall conform to the current edition of the Ottawa County Road Commission’s *Rules Governing the Granting of Permits for Driveways, Banners & Parades*.

The installation of a concrete surface treatment for the portion of the driveway from the roadway edge to the ROW line on County Roads without concrete curb or a bituminous valley gutter system is prohibited.

**Driveway Restoration** resulting from a construction project within the County Road ROW shall follow these guidelines:

Concrete Driveways: Concrete driveways will be restored with bituminous material in lieu of concrete from the edge of the roadway to the ROW line (or a shorter distance as determined by the Commission). However, if the County Road has a concrete curb or a bituminous valley gutter, then the driveway will be restored with concrete.

Bituminous Driveways: Bituminous driveways will be restored with bituminous material to a distance as determined by the Commission.

Aggregate Driveways: Aggregate driveways will be restored with aggregate material. However, if the construction project involves new concrete curb or bituminous valley gutter, then the aggregate driveway will be replaced with bituminous from the edge of curb 10 feet back or to the ROW line as determined by the Commission.

Adopted by the Board of County Road Commissioners: August 19, 2014

This policy supersedes and rescinds the previous Driveway Specifications Policy of February 14, 2008.