

OTTAWA COUNTY ROAD COMMISSION

Regular and Committee of the Whole Meeting

November 14, 2013

The Committee of the whole of the Board of County Road Commissioners met on Thursday, November 14, 2013 and called to order at 8:30 A.M. by Chairman Bird.

Present: Commissioners Bird, Palarz, Elhart, Grifhorst, Miedema, Manager Laughlin, and Engineer Zarzecki

Absent: Secretary Mikita

The Board reviewed and audited the vouchers for October 27, 2013 and November 14, 2013.

At 9:00 a.m. the regular meeting was called to order. All present as before.

Commissioner Palarz moved to approve the Agenda as presented, seconded by Commissioner Grifhorst and carried.

Commissioner Palarz moved to approve minutes of October 31, 2013, seconded by Commissioner Grifhorst and carried.

Commissioner Elhart moved to approve payment of bills for October 27, 2013 in the amount of \$1,253,556.60 and payroll for November 14, 2013 in the amount of \$246,299.79, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Public Comment:

- Herschel Boersen, 14285 James Street, commented about the need for Handicap Symbol signs near his address.
- Ruth Ann Lomas, 0-357 Leonard Street, commented about the recent improvements to Leonard Street and concerns about her mailbox.

Commissioner Grifhorst moved to approve the revised preliminary plat of the Spring Ridge Subdivision as presented, seconded by Commissioner Palarz and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Commissioner Palarz moved to approve the preliminary plat of Cory Estates No. 5 as presented, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Commissioner Elhart moved to approve the revised preliminary plat of Hathaway Lakes No. 5 and the preliminary plat of Hathaway Lakes No. 6 as presented. A \$50,000 bank letter of credit shall be placed in favor of the Road Commission prior to the construction plan approval and commencement of construction of No. 5 until the sanitary sewer and water main infrastructure has been completed through the intersection of 136th Avenue, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Commissioner Palarz moved to approve the preliminary plat of Lowing Woods No. 7 as presented. Consideration of final plat approval will be contingent on the completion of the Taylor Street reconstruction and improvements from 36th Avenue east to the development entrance to an acceptable standard approved by the Road Commission. The previously submitted \$200,000 bank letter of credit for the Taylor Street improvements shall be retained until completion of said improvements. The proposed gravel access drive that will connect Taylor Street to the development portion of phase 7 will not be considered a public road nor will the Road Commission provide any maintenance on the access drive. The developer or the developer's contractor shall maintain the access drive with the necessary grading and plowing to provide an appropriate emergency access. The developer shall make a permanent connection from the end of phase 7 to Taylor Street or 36th Avenue with the next phase of the development, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Commissioner Elhart moved to approve the installation of Handicap Symbol signs near the address of 14285 James Street, seconded by Commissioner Grifhorst and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Commissioner Palarz moved to cancel the regularly scheduled Board meeting of December 26, 2013 and instructed staff to schedule a Board meeting on an earlier date if necessary, seconded by Commissioner Miedema and carried as shown by the following roll call vote:

Yeas: Commissioners Palarz, Bird, Elhart, Grifhorst, and Miedema

Nays: None

Manager Laughlin presented the December newsletter.

Manager Laughlin discussed a possible cost share partnership with Zeeland Township for the resurfacing of 88th Avenue from Adams Street to BL-196 in 2014. More information will be provided after the 2013/2014 winter season has concluded.

Staff was directed to contact Park Township about a joint workshop to discuss sign and road topics.

Public Comment: None

Meeting adjourned at 9:50 A.M.